

Minutes of the Strategic Planning Committee Meeting held at 11 am on 15th February 2016 at Jyothi Engineering College, Cheruthuruthy

A meeting of the Strategic Planning Committee was held at 11 am on 15th February 2016 at Jyothi Engineering College, Cheruthuruthy to discuss the following Agenda.

1. Approving the Minutes of the last meeting and the Action Taken Report.
2. To formulate new admission strategy In the wake of reducing admission percentage.
3. Long term plans for academic growth.
4. **Infrastructure Development** :

V. Rev. Msgr. Thomas Kakkassery, Chairman of the Committee presided over the meeting.

Out of 9 attended the meeting. Chairman welcomed the members. The meeting discussed the Agenda items one by one and the following decisions were taken.

Item 1 : Approving the Minutes of the last meeting and the Action Taken Report.

Item 2 : The meeting expressed its concern over the fall in admissions last year. It was decided to offer new fee package this year to attract more students to Jyothi.

- B.Tech :**
- 1) Instead of 1 year fee, initially we will collect only S1 fees.
 - 2) The Refundable Deposit of Rs. 1 Lakh is waived to those who are willing to pay interest @ 10% for the same.
 - 3) Scholarships are generously granted to those who have KEAM Rank upto 25000. This package considerably reduced the fees to be remitted at the time of joining in the college.

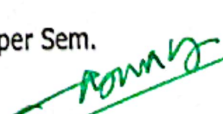
The admission target for the Academic year 2016 – 17 is 90%.

M.Tech :

1. It was decided to grant scholarship of 26000/- per Sem to M.Tech students reducing the Fees in S1 to Rs. 47,150/- and remaining semesters to Rs. 40,000/- per sem.

2. Alumnae of Jyothi will get an additional Scholarship of Rs. 10,000/- per Sem.

- B.Tech (LE)**
1. Refundable Deposit of Rs. 1 lakh is waived.
 2. Caution Deposit is reduced to Rs. 5000/- Instead of Rs. 10,000/-

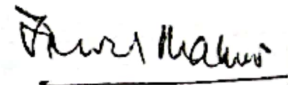

Dr. **SONNY JOSEPH KALAYATHANKAL**
M.Tech, MCA, M.Sc, M.Phil, B.Ed
Ph.D (Computer Science), Ph.D (Maths)
PRINCIPAL
Jyothi Engineering College
Cheruthuruthy P.O.- 679 531

Item 3 : Once the college got NBA Accreditation, we can apply for additional courses and to start Research Centre. The planning committee advised the Management to move in this direction urgently.

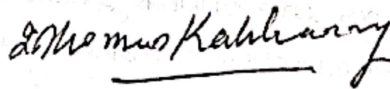
MCA can also be considered in order to enhance the intake.

Item 4 : Since the college is growing, additional space and Labs are required. This may be considered well in advance as it will take sometime to build the infrastructure.

The meeting concluded at 12.15 pm.


THOMAS MATHEW
Convenor

Passed



M. S. K. K.



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Action taken Report on the Decisions taken in the Strategic Planning Committee Meeting held at 11 am on 15.02.2016 at Jyothi Engineering College, Cheruthuruthy

Agenda Item	Decision	Action taken	Result
1	Presented the Minutes of the last Strategic Planning Committee Meeting and Action Taken Report.	Approved.	Follow up continued.
2.	Offer New Fee Package for Admission	Package <i>announced</i>	Admission increased by 22% in B.Tech. M.Tech Admission increased 3 times.
3.	Long Term Plans for Academic growth	Actively pursued to get NAAC and NBA Accreditation	Fixed the dates of NAAC & NBA visit.
4.	Infrastructure Development	Design finalised	Drawings can be submitted to Local bodies for approval.

Approved.

Thomas Mathew
Thomas Mathew
 Convenor

Thomas Kalathur

Sunny
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STRATEGIC PLANNING COMMITTEE

IIAM - 15th February 2016

Present :

1. Msgr. Thomas Kakkassery
Chairman

Msgr. Thomas Kakkassery

2. Dr. K.K. Babu
Vice Chairman

Dr. K.K. Babu

3. Fr. Roy Joseph Vadakkan
Assistant Manager (Admin & Academics)

Fr. Roy Joseph Vadakkan

4. Fr. Joju Chiriantandath
Assistant Manager (Finance)

Fr. Joju Chiriantandath

5. Fr. Jinto Pereppadan
Assistant Manager (Projects)

Fr. Jinto Pereppadan

6. Er. Thomas Mathew
Convenor

Er. Thomas Mathew

7. Er. Bobby Peter
Assistant Administrator

Er. Bobby Peter

8. Prof. Rajappan Pillai

Prof. Rajappan Pillai

9. Prof. Ratnan P.

Prof. Ratnan P.

Sunny

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Minutes of the Strategic Planning Committee Meeting at Jyothi Engineering College
on 14th December 2017 at 10 am

Present :

- | | | |
|---|------------|---|
| 1. V. Rev. Msgr. Thomas Kakkassery, Manager | - Chairman | <i>V. Rev. Msgr. Thomas Kakkassery</i> |
| 2. Fr. Roy Joseph Vadakkan, Secretary & Assistant Manager | - Member | <i>Fr. Roy Joseph Vadakkan</i> |
| 3. Fr. (Dr. Jaison Paul Mulerikkal, CMI, Principal | - Member | <i>Fr. (Dr. Jaison Paul Mulerikkal)</i> |
| 4. Er. Thomas Mathew, Administrator | - Member | <i>Er. Thomas Mathew</i> |
| 5. Er. Bobby Peter, Asst. Administrator | - Member | <i>Er. Bobby Peter</i> |
| 6. Er. Francis George, Asst. Administrator | - Convener | <i>Er. Francis George</i> |

A Meeting of the Strategic Planning Committee was held at Jyothi Engineering College, Cheruthuruthy, at 10 AM on 14th December 2017 to discuss the following Agenda. V. Rev. Msgr. Thomas Kakkassery, Manager presided over the meeting. Rev. Fr. Roy Joseph Vadakkan welcomed the members. Discussed the following Agenda items one by one.

Agenda Items:

1. To Approve the Minutes of the last meeting. Convener presented the minutes of the last meeting and it was approved.
2. Approve the Action Taken Report presented by the Convener. Er. Francis George, Convener presented the Action Taken Report and it was approved.
3. Apply for an M.Tech in 'Industrial Automation and Robotics' an Inter - disciplinary PG Programme.
4. To install Fab Lab taking advantage of the offer given by Kerala Technological University.
5. Start a training centre under the auspicious of the Trichur Educational Trust at Thrissur to impart Cambridge Certification Programme in English.
6. To start ASAP and PMKVY Programmes offered by Govt. of Kerala & Govt. of India.

The meeting came to a close at 11.30 am.

Thomas Kakkassery
V. Rev. Msgr. Thomas Kakkassery

Francis George

Francis George
Convener

Sunny Joseph Kalayathankal
Dr. SUNNY JOSEPH KALAYATHANKAL
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Action Taken Report on the Decisions of the Meeting held on 14.12.2017

Agenda Item	Decision	Action Taken	Result
1.	To Approve the Minutes of the last meeting	Approved	
2.	To Approve the Action Taken Report	Approved	
3.	Apply for M.Tech in Industrial Automation and Robotics	Applied to AICTE & Govt. of Kerala for sanctioning the New Course	Course sanctioned by AICTE in 2018-19
4.	To install Fab Lab with subsidy of KTU	Applied to KTU	KTU granted the Fab Lab to Jyothi under the subsidy scheme.
5.	Start Training Centre at Thrissur to impart Training for Cambridge English Certification Programme	Established a Training Centre in the DBCLC Complex, Thrissur	Different Schools and Colleges approached us to train their students.
6.	To start ASAP & PMKVY Skill Development Programmes	Applied for both the Programmes	Our college was selected we conducted 3 ASAP & 2 PMKVY Programmes

Passed.

A. Thomas Kalhaseeray

Thomas Mathew

Thomas Mathew

Convenor

Sunny

DR. SUNNY JOSEPH KALAYATHANKAL
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Minutes of the Strategic Planning Committee Meeting held at 2 PM on 11th November 2018
at Jyothi Engineering College, Cheruthuruthy

Present :

1. V. Rev. Msgr. Thomas Kakkassery, Manager
2. Fr. Roy Joseph Vadakkan, Assistant Manager
3. Fr. Dr. Jaison Paul Mulerikkal CMI, Principal
4. Er. Thomas Mathew, Administrator
5. Er. Bobby Peter, Asst. Administrator
6. Prof. Ratnan, Vice Principal
7. Dr. Jose P Therattil (HOD EC)
8. Dr. George Raphael (Professor, ME Dept.)

Thomas Kakkassery
Fr. Roy Joseph
Fr. Dr. Jaison Paul
Er. Thomas Mathew
Er. Bobby Peter

Prof. Ratnan
Dr. Jose P Therattil
Dr. George Raphael

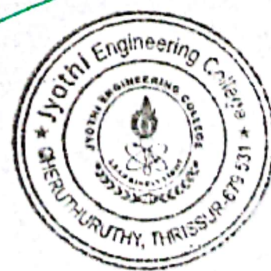
A meeting of the Strategic Planning Committee was conducted at 2 pm on 11th November 2018 in the Jyothi Engineering College, Cheruthuruthy. The meeting was presided over by V. Rev. Msgr. Thomas Kakkassery. After silent prayer the meeting started discussion on the following agenda.

Agenda Item :

1. Strategy to enhance the B.Tech Admission to 90% (Last year admission was 60.14%). Decided to communicate with Plus Two schools in Thrissur and Palakkad District. Grant more scholarship to meritorious students. Project the academic eminence of the College.
2. Obtain affiliation for new PG Programme in " Industrial Automation & Robotics " in the academic year 2019 – 2020.
Decided to contact Govt. of Kerala and Kerala Technological University in the matter.
3. Enhance the Fee collection and reduce the expenses.
Decided to reduce the number of College buses and reroute the existing buses wherever necessary.
4. NBA Accreditation for B.Tech Civil engineering
Decided to upload SAR in December 2018
5. Reaccreditation for existing 4 B.Tech Programmes which were accredited for 3 years.
Decided to upload Compliance Report in December 2018.
6. Reduce the intake to 60 in Electronics and Communication Engineering considering the actual intake of last 2 years
Executive Committee decide to reduce the intake to 60. Will apply to AICTE.
7. Reduce the intake of M.Tech (Computer Science and Engineering) from 24 to 18 since the affiliation is for 18.
Will apply to AICTE.

Dr. WINNY JOSEPH KALAYATHAN
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Ph.D (Computer Science), Ph.D (Maths)
Jyothi Engineering College
Cheruthuruthy P.O. - 675 301

The meeting concluded at 4:30 pm.



Thomas Mathew
Thomas Mathew
Convener

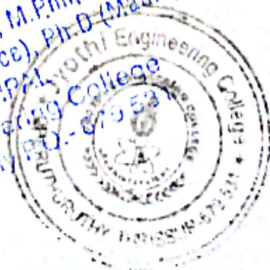
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ACTION TAKEN REPORT ON THE DECISIONS OF THE MEETING HELD ON 11TH
NOVEMBER 2018

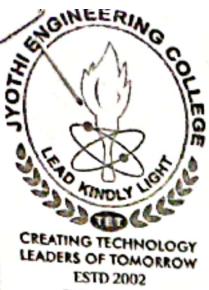
Agenda Item	Decision	Action Taken	Result
1.	Enhance the B.Tech Admission from 60% to 90% in 2019	a) Contacted the targeted Plus Two Schools in Thrissur & Palakkad districts and communicated the merits of Jyothi Engineering College. a) More Scholarships were granted to meritorious students b) Stopped the system of collecting RFD of Rs. 1 Lakh	Though the admission could not be improved, we could keep it at 59%. Admission percentage in the state and national level shows a downward trend
2.	Obtain affiliation for new PG Programme in 'Industrial Automation & Robotics.	Approached the University and Government of Kerala for affiliation	Received approval from Government of Kerala and affiliation from KTU.
3.	Enhance the fee collection & reduce expenses. Decided to reduce the number of college buses.	Stopped operations of 4 buses and re-routed rest of the buses for optimal use. Monitored the fee collection from students	Reduced the loss in the operation of buses. Reduced the arrears in fees
4.	Apply for NBA Accreditation for B.Tech (Civil Engineering)	SAR uploaded on 07.12.2018	The expert visit is scheduled on 6 th to 8 th September 2019.
5.	Decided to upload compliance report for Re-accreditation of existing accredited B.Tech Programmes.	Uploaded the compliance report on 26.12.2018 and Expert Team visited on 09.03.2019	Re-accreditation granted
6.	Decided to reduce the intake of B.Tech ECE from 120 to 60	Applied to AICTE to reduce the intake	The intake was reduced to 60 in 2019 – 20 academic year
7.	Decided to reduce the intake of M.Tech (CSE) from 24 to 18	Applied to AICTE for reduction of intake	Granted extension of approval with reduced intake.

Anwar

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PRINCIPAL
Jyothi Engineering College
Cheruthuruthy, Palakkad



Thomas Mathew
Thomas Mathew
CONVENER



Jyothi Engineering College

NAAC Accredited College with NBA Accredited Programmes*

Approved by AICTE & affiliated to APJ Abdul Kalam Technological University

A CENTRE OF EXCELLENCE IN SCIENCE & TECHNOLOGY BY THE CATHOLIC ARCHDIOCESE OF TRICHUR

JYOTHI HILLS, VETTIKATTIRI P.O., CHERUTHURUTHY, THRISSUR. PIN-679531 PH : +91- 4884-259000, 274423 FAX : 04884-274777



Minutes of the Strategic Planning Committee Meeting at Jyothi Engineering College held at 10 am on 12th March 2019

Present :

- | | | |
|---|------------|--------------------|
| 1. V. Rev. Msgr. Thomas Kakkassery
Manager | - Chairman | <i>[Signature]</i> |
| 2. Fr. Roy Joseph Vadakkan
Secretary & Assistant Manager | - Member | <i>[Signature]</i> |
| 3. Fr. Dr. Jaison Paul Mulerikkal, CMI
Principal | - Member | <i>[Signature]</i> |
| 4. Er. Thomas Mathew,
Administrator & Joint Secretary | - Member | <i>[Signature]</i> |
| 5. Prof. P Ratnan
Vice Principal | - Member | <i>[Signature]</i> |
| 6. Er. Bobby Peter
Asst. Administrator | - Convener | <i>[Signature]</i> |

A Meeting of the Strategic Planning Committee was held at 10 am on 12th March 2019 at Jyothi Engineering College, Cheruthuruthy. V. Rev. Msgr. Thomas Kakkassery, Manager presided over the meeting. After silent prayer the meeting discussed the following Agenda.

Agenda Items:

1. Approve the Minutes of the last meeting on 11th November 2018
Minutes presented by the convener was approved.
2. To consider the Action Taken Report since last meeting.
The committee discussed of the Action Taken. Advised to have further follow up
3. To expedite the steps to get 2(f) / 12(B) recognition of UGC Act. Principal was advised to move in Government of Kerala & KTU to process our application.
4. To advise to drop the B.Des programme as the same was introduced to Arts & Science Colleges. Dropped the proposal to start B.Des Programme.
5. To take Action to enhance the admission
Committees advised to continue the scholarship scheme to increase the admission.

The meeting came to a close at 11.30 am.

Copy to : All Participants

Passed

[Signature]

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BOBY PETER
Convener
Dr. SUNNY JOSEPH KALAYATHANKAL
M.Tech, MCA, M.Sc, M.Phil, B.Tech
Ph.D (Computer Science), Ph.D (Maths)
Principal
Jyothi Engineering College
Cheruthuruthy P.O. - 679 531

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Action Taken Report on the Decisions of the Since Last Meeting on 12th March 2019

Agenda Item	Decision	Action Taken
1	To approve the minutes of previous meeting	Follow up Action is taken
2	Passed the Action Taken Report presented by the concern	Continued the follow up
3	Expedite the steps to get 2(f) / 12B recognition of UGC Act	Cleared the objections raised by UGC in granting 2(f) registration.
4	Advised to drop the proposal to start B.Des Programme.	Dropped the plan to start B.Des Programme
5.	Take action to enhance the Admission	Admission Committee started work Scholarships made liberal. Visited Plus Two Schools and addressed the target group of student.

11.02.2020

amr

Passed

Dr. Sunny Joseph Kalayathankal

Fr. Roy Joseph Vadakkan
Secretary & Asst. Manager

Dr. SUNNY JOSEPH KALAYATHANKAL
M.Tech, MCA, M.Sc, M.Phil, B.Ed
Ph.D (Computer Science), Ph.D (Maths)
Principal
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Present:

1. V. Rev. Msgr. Thomas Kakkassery - Chairman
Manager
2. Fr. Roy Joseph Vadakkan - Member
Secretary & Assistant Manager
3. Fr. Dr. Jaison Paul Mulerikkal, CMI - Member
Principal
4. Er. Thomas Mathew, - Member
Administrator & Joint Secretary
5. Prof. P Ratnan - Member
Vice Principal
6. Er. Boby Peter - Convener
Asst. Administrator

Thomas Kakkassery

Roy Joseph Vadakkan

Jaison Paul Mulerikkal

Thomas Mathew

P Ratnan

Boby Peter

A Meeting of the Strategic Planning Committee was held at 11 am on 11th February 2020 at Jyothi Engineering College, Cheruthuruthy. V. Rev. Msgr. Thomas Kakkassery, Manager presided over the meeting. After silent prayer the meeting discussed the following Agenda.

Agenda Items:

1. To Approve the Minutes of the last meeting dated 12th March 2019.
The Minutes presented by the convener was approved.
2. To consider the Action Taken Report since last meeting.
The committee considered the Action Taken Report and it was approved after discussion.
3. To start new B.Tech Programme
Since 4 UG programmes are re-accredited by the NBA and B.Tech (Civil Engineering) was accredited, we are eligible to start new UG Programmes. Recommended to start the following new generation courses :
a) Artificial Intelligence and Data Science
b) Robotics and Automation
4. Reduce the Intake of B.Tech (ME)
Since the admission to traditional courses seems to be coming down, it is recommended to reduce the intake of B.Tech (Mechanical Engineering) to 60 from the existing 120.
5. Equipping the institution to secure Autonomy
In order to achieve Autonomous status successfully, we have to strengthen the Faculty by recruiting additional Ph.D Holders and concentrate on Research.

The meeting concluded at 1 pm.

Passed:

Thomas Kakkassery

Boby Peter
BOBY PETER
Convener

Copy to : All Participants

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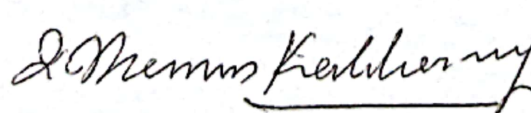
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Action Taken Report on the Decisions of the Since Last Meeting on 11th February 2020

Agenda Item	Decision	Action Taken
1	To approved the minutes of previous meeting	Communicated to the Committee members
2	Passed the Action Taken Report presented by the Secretary	Continued the Follow up Action
3	To start 2 New B.Tech Programmes	Applied to AICTE for starting 2 New B.Tech Programmes. 1. Artificial Intelligence & Data Science 2. Robotics and Automation Approval received and subsequently KTU granted Affiliation for the Academic Year 2020-2021.
4	Reduce the Intake of B.Tech (Mechanical Engineering) to 60	Intake of B.Tech (ME) was reduced from 120 to 60 w.e.f the Academic Year 2021-2022
5.	Equipping the institution to secure Autonomy	Steps have been taken in two important areas. a) Recruited more Ph.D Holders. b) Gave more emphasis to Research.


FR. ROY JOSEPH VADAKKAN
Secretary & Asst. Manager

Passed



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