



Jyothi Engineering College



Approved by AICTE & Affiliated to APJ Abdul Kalam Technological University
A CENTRE OF EXCELLENCE IN SCIENCE & TECHNOLOGY BY THE CATHOLIC ARCHDIOCESE OF TRICHUR
JYOTHI HILLS, VETTIKATTIRI P.O., CHERUTHURUTHY, THRISSUR PIN-679531 PH: +91 4884-259000, 274423 FAX: 04884-274777
www.jeece.ac.in | E-mail: info@jeece.ac.in

MINUTES OF THE MEETING HELD ON 14.07.2015

The meeting of grievance cell for the academic year 2015-16 was conducted on 14/07/2015 in BSH Department at 2.30pm

- The chairman of the committee welcome all the members in to the meeting
- The committee decided to accept the grievances through proper channel only
- The committee discussed about the effective function and how it will become helpful to the students.
- The meeting came to a close at 3.00 pm

Chairman

Dr. K K Babu

Dr. SUNNY JOSEPH KALAYATHANKAL
M.Tech, MCA, M.Sc, M.Phil, B.Ed
Ph.D (Computer Science), Ph.D (Maths)
PRINCIPAL
Jyothi Engineering College

True Copy Attested



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MINUTES OF THE MEETING HELD ON 11.08.2016

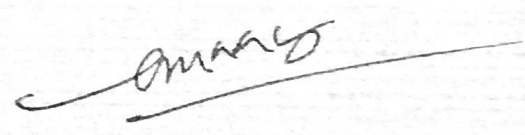
The meeting of grievance cell for the academic year 2016-17 was conducted on 11/08/2016 in BSH Department at 2.30pm

- The chairman of the committee Dr. K.K Babu welcomes all the members in to the meeting.
- The committee discussed about the channel through which the students and staffs to submit the grievances.
- The meeting came to an end at 3.00 pm

Chairman

Dr. K K Babu

True Copy Attested


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NAAC Accredited College with NBA Accredited Programmes*

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MINUTES OF THE MEETING HELD ON 10.07.2017

Minutes of the Grievances and Appeal Committee

The first meeting for Grievances and Appeal Committee was held on 10-07-2017 at 12.300 PM in BSH Department. The following members were present in the meeting

- | | |
|-----------------------------|----------|
| 1. Fr. John Tharayil, BSH | Chairman |
| 2. Mr.M.G Cyriac | Member |
| 3. Ms. Aswathy Wilson, CS | Member |
| 4. Mr.Christy V Vazhappally | Member |

The Chairman brief about the role of the committee.

The committee decided that the forum will accept the Grievances only through the proper channel.

Committee discussed the grievances already got from the S4 students. It tells that the revaluation results came after the supplementary examination. They pointed out that if the results will come before the supplementary exams it will be more more benefit for students. The committee found that this is a genuine grievance so committee decided to forward this to principal for the necessary steps.

Chairman
J. Tharayil
Fr. John Tharayil, BSH



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MINUTES OF THE MEETING HELD ON 26.09.2017

Minutes of the Grievances and Appeal Committee

The first meeting for Grievances and Appeal Committee was held on 26/09/2017 at 12.30 PM in BSH Department. The following members were present in the meeting

- | | | |
|------------------------------|---|----------|
| 1. Fr. John Tharayil, BSH | - | Chairman |
| 2. Mr. M.G. Cyniac | - | Member |
| 3. Ms. Aswathy Wilson, CS | - | Member |
| 4. Mr. Christy V Vazhappilly | - | Member |

The Chairman briefed the minutes of the last meeting. Chairman told that principal give assurance to take necessary steps for the grievances from S4 students

There is no grievance arise from students so committee conclude that all are satisfied with the all the matters.

Chairman
J. Tharayil
Fr. John Tharayil, BSH

Amritha

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MINUTES OF THE MEETING HELD ON 12.09.2018

Minutes of the meeting of the Grievances cell

The first meeting of Grievances cell for the academic year 2018-19 was conducted on 12/9/2018 at 12.15pm in BSH department.

1. The Chairman of the Committee Fr. John Tharayil welcome all the members into the meeting.
2. The Committee decided to accept the Students Grievances through proper Channel Only.
3. The Committee decided to nominate Ms. Annie P Joseph as the Secretary of the Grievances Cell.
4. The Grievances received from S7 Civil Engg Students in connection with the travelling in Private Buses has been referred to the Transportation Committee for further action.
5. The meeting came to a close at 12.45 pm

Chairman J. Tharayil
Fr. John Tharayil

Members Present

Sl No.	Name	Signature
1	Fr. John Tharayil	<u>J. Tharayil</u>
2	Mr. M G Cyriac	<u>M G Cyriac</u>
3	Ms. Annie P Joseph	<u>Annie P Joseph</u>
	Mr. Manoj Kumar V.K	<u>Manoj Kumar V.K</u>

Annex

Dr. SUNNY JOSEPH KALAYATHANKAL
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Minutes of the grievance cell

It was decided that Smt Annie P. Joseph would be the secretary of the grievance cell.

The grievance received from S7(CE) students, was in connection with student concession in private buses. At present, they are not travelling in our college buses.

The committee conveyed the information to the management.

The management then forwarded the same to private bus owners association for further necessary action.

Annie P. Joseph
Annie

ACTION TAKEN RELATED TO THE ABOVE ISSUE

Mr. Fredin Joy K.
Sem VI, CE Branch

Dear Mr. Fredin,

In response to your email dated 7-11-2018, I would like to inform you that necessary steps has been taken to solve the issue of private bus concession to students of Jyothi Engineering College. A copy of notice is also attached herewith.

With regards,

Boby Peter
Er. BOBY PETER
Assistant Administrator

End Copy of Notice

Copy to

The AM (A & A)
The AM (F)
The Principal

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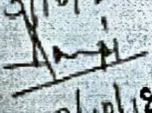
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MINUTES OF THE MEETING HELD ON 28.09.2018

The chairman and members of the cell discussed about the problem According to the complaint given by SSEC students the facilities of toilets in EC block was provided

Chairman	Fr John Tarayil	3/10/18
Members	Mr.Cyriac M.G.	3/10/18
	Mr. Manoj V.K.	3/10/18
	Smt.Annie P.Joseph	
		3/10/18



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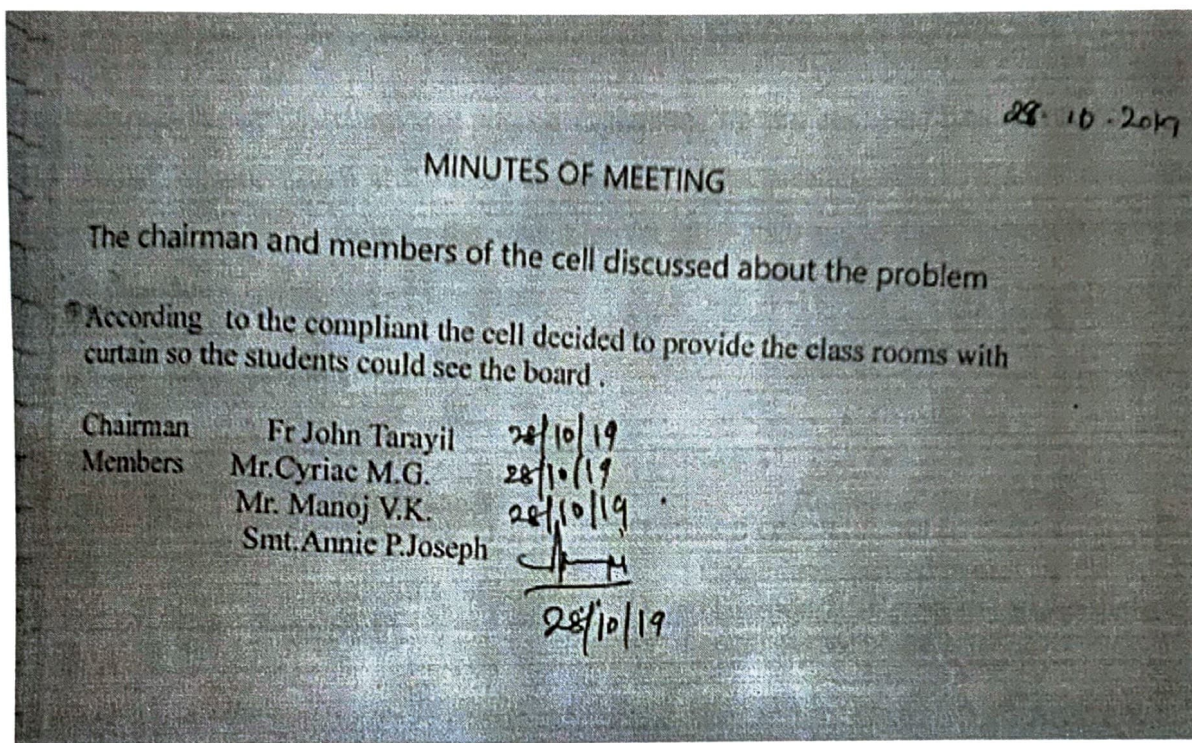
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MINUTES OF THE MEETING HELD ON 28.10.2019



Sunny Joseph

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